

CS-17-18

(Contract Management Use only)
CONTRACT TRACKING NO.
CM1852-A1-T025

CONTRACT APPROVAL FORM

CONTRACTOR INFORMATION

Name: Olsen Associates, Inc.
Address: 2618 Herschel Street, Jacksonville, FL 32204
City: _____ State: _____ Zip: _____
Contractor's Administrator Name: Erick J. Olsen, P.E. Title: Engineer
Tel#: 904-387-6114 Fax: _____ Email: eolsen@olsen-associates.com

CONTRACT INFORMATION

Contract Name: Miscellaneous Beach Restoration Project Related Consultant Services Contract Value: \$30,000.00

Brief Description: Consultant shall provide miscellaneous coastal Eng. services related to implementation of the FDEP 2017/18 and 2018/2019 Beach Management Funding Program; formulation of an Application for FY 19/20; scarp removal activities; tilling; monitoring by third party contractor; beach inspection; attendance and reporting at quarterly SAISSA Board meetings (upon request); liaison with SAISSA Legal Counsel; public outreach efforts and other ancillary beach restoration project related matters or issues.

Contract Dates : From: 10-1-17 to 9-30-18 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Continuing Contract

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

10 SEP 19 AM 6:50

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- Willie R Moore Aug 11, 2017 43600539-531386
Department Head Signature Date Funding Source/Acct #
- Angela Gregory 9/18/17
Contract Management Date
- Janet Sturman 9/20/17
Office of Management & Budget Date
- [Signature] 9/21/17
County Attorney (approved as to form only) Date

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Shanea D. Jones 9-20-17
Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**NASSAU COUNTY - SAISSA
Task Order Memorandum
Contract CM1852**

To: Olsen Associates, Inc.
2618 Herschel St.
Jacksonville, FL 32204

Date: 04 August 2017
Contract: Coastal Engineering
Request Made By: SAISSA
Request Received By: Albert E. Browder, Ph.D., P.E.
Task Order No: CM 1852-TO 25

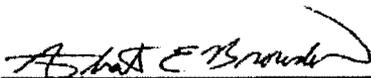
Task Order: Miscellaneous Beach Restoration Project Related Consultant Services (SAISSA FY 2018)

The Consultant shall provide miscellaneous coastal engineering consultant services related to the implementation of the SAISSA beach restoration program, including but not limited to: coordination of the FDEP 2017/18 and 2018/2019 Beach Management Funding Assistance Program, including the drafting and submittal of amendments for the County/FDEP cost-sharing agreement; formulation of an FDEP funding application for FY 2019/20; coordination and permitting of scarp removal activities, if required; requested beach inspections; attendance and reporting at quarterly SAISSA Board meetings (upon request); liaison with SAISSA Legal Counsel; coordination and liaison with the U.S. Army Corps of Engineers and the Florida Park Service regarding potential sand resources at Ft. George Inlet and/or the Nassau Sound Atlantic Intracoastal Waterway; public outreach efforts, such as presentation preparation and delivery, assistance with printed and electronic media, and other associated beach restoration project public outreach needs; and other ancillary beach restoration project- and permit-related matters or issues. Invoicing will be on a T&M basis at prevailing rates (rate sheet attached). The NTE budget shall be \$30,000.00.

These Services are not eligible for State cost-sharing.

Olsen Associates, Inc.

SAISSA



Albert E. Browder, Ph.D., P.E.

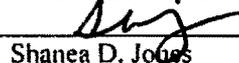
Date: 04 August 2017



Mr. Andrew L. Wallace, SAISSA President

Date: August 9, 2017

Nassau County Board of County Commissioners



Shanea D. Jones

Its: County Manager

Date: 9-20-17

Attest to Chair
Signature

John A. Crawford
It's: Ex-Officio Clerk

Date:

Approved As To Form and Legal Sufficiency:



Michael S. Mullin

Date: 9/21/17

OLSEN ASSOCIATES, INC.

LABOR RATES

Nassau County, FL Contract CM1852
Task Order #25

Principal	\$233/hr
Principal II	\$208/hr
Senior Engineer	\$176/hr
Coastal Engineer I	\$136/hr
Coastal Engineer II	\$111/hr
Coastal Engineer III	\$102/hr
CADD Technician	\$69/hr
Administrative Assistant	\$73/hr

Charlotte Young

From: William Moore <moor1706@bellsouth.net>
Sent: Saturday, August 12, 2017 9:49 AM
To: Charlotte Young
Cc: Drew Wallace
Subject: TO-25, Miscellaneous Beach Restoration Related Consultant Services for FY18
Attachments: 20170812 Signed Task Order Memorandum-TO25.pdf; CM1852-TO1825_Contract Approval Form.doc; 20170812 Signed Task Order Memorandum-TO25.pdf

Charlotte,

This meeting the SAISSA Board of Trustees met August 9, 2017 and reviewed, approved and recommend the County approve TO25 for Miscellaneous Beach Restoration Consultant Services for FY18. As we have previously discussed, TO25 described as "FEMA Survey" has been withdrawn and the TO25 is for Miscellaneous Beach Restoration related Consultant Services for FY18.

Attached are the following items for your review and action:

1. Signed copy of Contract Approval Form.
2. Word copy of Contract Approval Form.
3. Signed Task Order #25 Memorandum.

Please review the attached documents if acceptable to you, please initiate the processing of the Task Order so that we will have in place by the start of the FY18, October 1,2017.

Thanks for your assistance. Regards, Bill.



William R. Moore AICP
5457 Marshview Lane
Amelia Island, Florida 32034
904.753.4178